

School Captaincy Team

Who can become a Prefect?

Prefects are the school's role models. You should be visibly committed to the school community and ethos i.e. your conduct and appearance should provide a consistently positive role model for others. However, please do not be put off from applying, if you are someone who has had problems previously in school but have worked through these.

We are looking for S6 pupils who can demonstrate our values of Responsibility, Fairness, Respect, Honesty and Determination. You should like working with and talking to younger students, and be able to build good working relationships with staff. You should want to make a lasting impact at school and be involved in decision making.

Prefects Job Description

- ✓ Be a role model to which younger pupils aspire
- ✓ Meet high standards of politeness, courtesy, dress, attendance and punctuality
- ✓ Carry out regular duties as required. This will include some lunch and possible interval duties
- ✓ Be prepared to give up some of your free time to attend meetings at lunchtime and after school
- ✓ Attend at least 2 parents' evenings
- ✓ Work as part of a team
- ✓ Implement new initiatives to support school community
- ✓ Take part in training opportunities throughout the year
- ✓ Prefects can make significant contributions to the school community
- ✓ Prefects will have a key role in s6 committees and can make and influence decisions on Year Book, Final Fling, Winter Ball, Charity initiatives and other opportunities in school
- ✓ Prefects will contribute to student voice
- ✓ Prefects will have details of this role included in school references
- ✓ Prefects can include the experience and skills in college, university and job applications and interviews.

Senior Prefect Job Description

As well as the description for Prefects:-

- ✓ You will lead a team of Prefects. You will create and manage the rota of Prefects lunch (and possible interval) duty.
- ✓ You will support Prefects in their role and cover for any absences which may affect the duty rota.
- ✓ You will meet regularly with designated staff to discuss progress and any issues.
- ✓ You will chair or vice chair an S6 Committee. This will involve chairing meetings, ensuring that detailed plans of each event are submitted for approval.
- ✓ You will liaise with the link member of staff for your committee.
- ✓ You will have the opportunity to greatly develop your leadership, communication and teamwork skills gaining invaluable experience which all employers are looking for.

Vice Captain Job Description

As well as the description for Prefects:-

- ✓ You will deputise for Captain Leader as necessary.
- ✓ You will lead and support the Senior Prefects.
- ✓ You will meet Senior Prefects regularly to ensure that the Duty Rota is running successfully.
- ✓ You will assist Senior Prefects in their role in S6 Committees.
- ✓ You will have a key role in the PRC chair meetings on a rota basis
- ✓ You will speak at Pupil Assemblies.

- ✓ You will have the opportunity to greatly develop your leadership, communication and teamwork skills gaining invaluable experience which all employers are looking for.

- ✓ Any other duties that SLT request.

School Captain Job Description

As well as the description for Prefects:-

- ✓ You will lead the Prefects liaising directly with the Senior Prefects.
- ✓ You will meet regularly with senior staff to discuss progress, issues and calendar events.
- ✓ You will represent Grove Academy at school based and external functions and events.
- ✓ You will speak at Pupil Assemblies, functions and events both in and out of school.
- ✓ You (or your deputies) will attend all Parents' nights to supervise Prefects.
- ✓ You will have an overview of the S6 Committees and liaise with Senior Staff to keep them updated of progress being made.
- ✓ You may have the opportunity to be part of the interview panel for future teaching posts
- ✓ Any other duties that SLT request.
- ✓ You will have the opportunity to greatly develop your leadership, communication and teamwork skills gaining invaluable experience which all employers are looking for.